

CKMPTSA: Fund for Excellence 2019

Mini-Grants

The CKM PTSA is accepting applications for mini-grants from CKM teachers and staff to establish new or strengthen existing projects and programs that benefit CKM students. Projects that strengthen academic offerings or enhance electives, address underserved needs and/or are not covered by other school funding sources will have the highest priority for funding.

Use of Grants

Grants may be used for a wide variety of services and materials such as enrichment activities, field trips, classroom equipment/supplies, software, or improvements to teaching and learning spaces.

Grant Amounts

One-time grants ranging from \$100 to \$1,000 are available.

Eligible Applicants

All CKM teachers and staff who are CKM PTSA members are eligible to apply. Download membership form at ckm.scusd.edu.

Application Deadline

The deadline to submit a **complete** mini-grant application is **Friday, April 12, 2019**.

Evaluation Criteria

Parent members of the PTSA governing board, CKM staff, and a student representative will review proposals using the following criteria with 100 maximum points possible:

	Criteria	Points
<i>Project will:</i>		
•	Lead to gains in student achievement and engagement	25
•	Strengthen curriculum in academic offering or elective	20
•	Benefit a significant number of CKM students	20
•	Address an unmet/underserved need; other funding is unavailable/inadequate	15
•	Consist of budget estimates that are justified and documented	10
•	Be sustainable after the initial year/have a lifespan beyond one year	5
•	Leverage existing resources	5

Grant Awards

Grants will be announced by Friday, **May 24, 2019** with the expectation that purchases will be made by June 4, 2019, and reimbursements will be disbursed by **June 21, 2019***. All projects and programs should be implemented at the start of the 2019-20 school year.

* If award is for a field trip, purchase and reimbursement may be transacted during 2019-20 school year.

Submittal

Applications must be delivered to the PTSA mail box in the staff mail room or emailed to Damon Antos at antosd@sbcglobal.net. If you have any questions or need an electronic fillable form for this application, please email Damon Antos.

Submittal Deadline: April 12, 2019

CKMPTSA: Fund for Excellence 2019

Mini-Grant Application

Project Information	
Project Name	Amount Requested
Requestor Name and Title	Date
Requestor Phone	Requestor E-mail
Project Impacts	
Estimated number of CKM students to be served in one school year	
Curriculum area(s) <input type="checkbox"/> Language Arts <input type="checkbox"/> Social Science <input type="checkbox"/> Math <input type="checkbox"/> Art/Electives <input type="checkbox"/> World Languages <input type="checkbox"/> Physical Education <input type="checkbox"/> Science <input type="checkbox"/> Other _____	
Project Description & Justification	
Refer to evaluation criteria when describing and justifying your project; you may use a separate sheet of paper if you wish – No longer than one page, single spaced – and attach it to this form.	
Budget	
Include other funding sources and resources such as partnerships and in-kind donations. Attach vendor estimates/ bids (required) – Show calculation w/ tax (i.e., 4 books @ 10 x 1.085) and include cost of shipping.	
Line Item/Cost Calculation	Amount
Total Requested	